

**Sammamish Arts Commission Meeting
Minutes
January 14, 2013 - 6:30pm**

Attendees:

Commissioners – Chair Daphne Robinson, Claradell Shedd, Lin Garretson, Barbara Jirsa, Mary Lynn Vance, Anne Schaefer

Staff - Joe Guinasso, Allison Gubata

Absent without regrets - Max Montrey, Bharath Sankaranarayan

Call to Order – Meeting was called to order at 6:30

Note Approval of December 17th, 2012 Minutes - Commission Meeting Minutes approved via email.

Budget and Financial Report YTD (2012)

- \$34,200 YTD Expenditures
- \$34,900 was Budgeted for 2012

“Build it Sammamish” – a LEGO event scheduled for: January 26th

- 52 registered for the competition
- 165 registered for open play
- Competition rules will be sent out via e-mail
- 3 Local residents have been selected as judges
- Arts Commissioners and other volunteers will be in attendance for assistance with this event

“Make it a Clay Day” – scheduled for: February 9th

Special needs and under served in our community is the focus of this event, to be held at the Teen Center.

Class size limited to 10 – Allison will handle registration process – initial marketing will be limited to notice in Sammamish City Newsletter. Lin will contact Athletes for Kids organization for additional participants.

Printing vs. electronic methods to market information about Arts Commission events

Primarily using the following for communication:

- Citywide newsletter
- Posters
- E-Blasts (GovDelivery/e-mail)
- Facebook

Allison will look into Constant Contact for cost and feasibility

Photo storage

The Commission determined to only use “SmugMug” for storing Arts Commission photos. The decision was made to select with the lower cost option of \$60 per year. Flickr will be eliminated at the beginning of August, 2013. Allison and Max will investigate the ability to transfer Flickr files to SmugMug or other means of saving so that the photos are not lost.

Selection of new Chair

As a short time solution, Daphne will serve as Chair Pro-Tem and ask that a current Commissioner volunteer to be Chair Elect and work with Daphne through 2013 to learn the ropes.

Mary Lynn Vance motioned, Claradell Shedd second to elect Anne Schaefer to be Chair Elect, unanimously approved.

Open discussion

Daphne discussed an overview, defining the role & responsibilities of the Chair position.

Commissioners would like to pursue having a sub-committee

A Sub-committee would provide assistance with various projects & programming with Arts Commission events.

Adjourn: 8:50 p.m.

Next regular SAC meeting – Tuesday, February 12th, 2013 – 6:30 pm